



# DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT SUPPORT LOGISTICS AGENCY



## Creating a Want List

Last Updated July 14,  
2011



# Want List

- All “Want Lists” start with a Property Search.
  - See “How to Requisition Property” for guided instructions
- Want Lists are a useful tool to notify you when property becomes available.
- Want Lists notify you via e-mail.



# Property Search Results

DRMS Requisitioning Form - LESO MILSTRIP - Microsoft Internet Explorer provided by Proxy Consolidation USE6

https://www.dispositionservices.dla.mil/wantlist/search/Lesosearch?lea\_id=25374&state=MI&revise=%2Fleso%2FSearchEngineWrapper%3Ftype%3DL

File Edit View Favorites Tools Help

USAJOBS - Resume Builder Admin Equipment Search Requestors Suggested Sites Boss Web CAMS DRMS Homepage DRMS WebMail Phone Directory TEAMS TechWeb

DRMS Requisitioning Form - LESO MILSTRIP

The Site Name link will take you to a page providing access to current DRMO Address and POC information. If the Product Name is highlighted, FlisPlus information and/or a Photo is available for the item. If the NSN is highlighted, Flis information is available for the item. Selecting a DTID will execute a Milstrip requisition history query for the DTID.

**Want List**

[Schedule](#) this search which will notify you when property enters the DRMS/DRMO inventory.

Submit Reset

More Info [Legend](#): N = NSN Data, + = DRMO Added Info, P = Photo, O = Other

[Return](#) to the search form.

The following search restrictions [apply](#).

Product name contains 'Trailer'

Cycle(s): DOD, FEPP, RTD2, EXP DOD

Supply condition code(s): A, B, C, D, E, F, G, H

Any disposal condition.

Sort by Product Name ascending

Related FSC Categories:

- [1730 - Aircraft Ground Servicing Equipment \(1612\)](#)
- [1740 - Airfield Specialized Trucks and Trailers \(151\)](#)
- [2320 - Trucks and Truck Tractors, Wheeled \(766\)](#)
- [2330 - Trailers \(308\)](#)
- [3655 - Gas Generating and Dispensing Systems, Fixed or Mobile \(14\)](#)
- [3805 - Earth Moving and Excavating Equipment \(13\)](#)
- [3920 - Material Handling Equipment, Nonself-Propelled \(58\)](#)
- [4210 - Fire Fighting Equipment \(79\)](#)
- [4310 - Compressors and Vacuum Pumps \(128\)](#)

MORE INFO	CYCLE	DAYS LEFT	QTY	JUSTIFICATION	APPROX MILES	SITE	PRODUCT NAME	NATIONAL STOCK NUMBER	DISPOSAL TURN-IN DOCUMENT	D M H I A QTY L Z AVAIL	QTY ON-HAND	
DOD	1	0			UNKNOWN	<a href="#">BARSTOW</a>	BOAT AND TRAILER	194000BOAT	<a href="#">N0024660587127</a>	<a href="#">Q</a>	1	1
RTD2	1	0			UNKNOWN	<a href="#">ST JULIENS CREEK</a>	BOAT TRAILER AXEL WHEELS TIRE	209000BOATAXE	<a href="#">N4365A11447001</a>	<a href="#">A</a>	8	8
RTD2	1	0			UNKNOWN	<a href="#">ST JULIENS CREEK</a>	BOAT TRAILER AXEL WHEELS TIRE	209000BOATAXE	<a href="#">N4365A11447002</a>	<a href="#">A</a>	8	8
RTD2	1	0			UNKNOWN	<a href="#">ST JULIENS CREEK</a>	BOAT TRAILER AXEL WHEELS/TIRE	209000BOATAXE	<a href="#">N4365A11447003</a>	<a href="#">A</a>	8	8
RTD2	1	0			UNKNOWN	<a href="#">ST JULIENS CREEK</a>	BOAT TRAILER AXEL WHEELSTIRES	209000BOATAXE	<a href="#">N4365A11447000</a>	<a href="#">A</a>	8	8

At the top of the Property Search Results click "Schedule"



# Want List Required Info

Create Want List - Microsoft Internet Explorer provided by Proxy Consolidation USE6

https://www.dispositionservices.dla.mil/wantlist/CreateWantlist?NAMEINFO=1&CYCLE=1&FTYPE=LESO&FTYPE=LESO&REMOTEUSER=NULL&SORTBY=7:

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## Create Want List

### Step 1 - Enter your contact information

In order to create your Want List, the following information is required.  
The email address entered will be sent the results of the scheduled Want List query.

\* Email Address:

\* Point of Contact:

\* POC Telephone:

### Step 2 - Select Want List Criteria

Note: Daily search results are emailed Monday through Saturday. Weekly search results are emailed on Monday. The results of your initial search ( before scheduling ) are all items in the inventory, regardless of the Date Entered Inventory. Daily property results will only display new property that has entered inventory within the last 24 hours. Weekly property results will only display items that entered inventory within the last 7 days.

You will be notified by email when your search is about to expire. Upon receipt of the notification, you may chose to extend your Want List, or do nothing and the scheduled search will be removed.

What format would you like to receive the data in? [\[Help\]](#) ☒ Excel ☐ PDF ☐ Text

Frequency of Notification? [\[Help\]](#) ☒ Daily ☐ Weekly

Duration of Notification? [\[Help\]](#) 1 Week

Send notification when no results are found? [\[Help\]](#) ☒ Yes ☐ No

Send a listing of new and previously found items? [\[Help\]](#) ☐

Required - POC  
Information





# Want List Required Info

Create Want List - Microsoft Internet Explorer provided by Proxy Consolidation USE6

https://www.dispositionservices.dla.mil/wantlist/CreateWantlist?NAMEINFO=1&CYCLE=1&FTYPE=LESO&FTYPE=LESO&REMOTEUSER=NULL&SORTBY=7

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Select the Want List Criteria - How often and in what format would you like to receive the want list?

is required.  
scheduled Want List query.

\* Email Address:   
\* Point of Contact:   
\* POC Telephone:

**Step 2 - Select Want List Criteria**

Note: Daily search results are emailed Monday through Saturday. Weekly search results are emailed on Monday. The results of your initial search ( before scheduling ) are all items in the inventory, regardless of the Date Entered Inventory. Daily property results will only display new property that has entered inventory within the last 24 hours. Weekly property results will only display items that entered inventory within the last 7 days.

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What format would you like to receive the data in? [\[Help\]](#) ☒ Excel ☐ PDF ☐ Text  
Frequency of Notification? [\[Help\]](#) ☒ Daily ☐ Weekly  
Duration of Notification? [\[Help\]](#) 1 Week   
Send notification when no results are found? [\[Help\]](#) ☒ Yes ☐ No  
Send a listing of new and previously found items? [\[Help\]](#) ☐

Once Step 1 and 2 are complete, click "Create Want List"

Create Want List



# Successfully Submitted

Want List Created - Microsoft Internet Explorer provided by Proxy Consolidation USE6

https://www.dispositionservices.dla.mil/wantlist/CreateWantlist

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**Want List Successfully Submitted**

Want List has been successfully submitted but for security purposes your Want List has not been activated. An email has been sent to you which will contain a confirmation code. To activate your Want List, click on the web address given in the email. Or go to the Want View application and enter the confirmation code. Once the Want List has been activated you will start receiving notifications of items that match your Want List.

Search Form View Want List

Done

start

Want List Created - ... C:\Documents and Se... wantlist.ppt [Compati... Inbox - Microsoft Out...

Trusted sites 100% 8:13 AM



# Activating a Want List

- All Want Lists must be activated.
- An email will be sent to the address used to create the Want List.
- There are two ways to activate the list.



# Activating a Want List - Option

## 1

Confirmation Want List Request - Message (Plain Text)

Message Adobe PDF

Reply Reply Forward Delete Move to Create Other Block Safe Lists Categorize Find Related  
to All Respond to Folder Rule Actions Sender Not Junk Opt

Extra line breaks in this message were removed.

From: Customer Service [do\_not\_reply@dla.mil]  
To: Torres, Carlos S (DRMS)  
Cc:  
Subject: Confirmation Want List Request

DRMS has received your request to have inquiries placed upon the DRMS Want List.

Once activated the Want List will generate automated notices to you whenever items are received by DRMS that match the criteria that you have specified.

To activate your want list click the link below.

<https://www.drms.dla.mil/wantlist/ApproveWantlist?confcode=p81s38c1&uniqueid=187361>

Confirmation Code: p81s38c1  
Want List Number: 187361

Please be advised that any Want List that is not activated within 5 days of submission will be removed from the database.

09 4:14 PM





# Activating a Want List - Option 2

Want List Created - Microsoft Internet Explorer provided by Proxy Consolidation USE6

https://www.dispositionservices.dla.mil/wantlist/CreateWantlist

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Page Safety Tools

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**Want List Successfully Submitted**

Want List has been successfully submitted but for security purposes your Want List has not been activated. An email has been sent to you which will contain a confirmation code. To activate your Want List, click on the web address given in the email. Or go to the Want View application and enter the confirmation code. Once the Want List has been activated you will start receiving notifications of items that match your Want List.

Search Form View Want List

Click "View Want List" and Login to Account. First Time users have the option to create an account.

Done

Trusted sites 100%

start Want List Created - ... C:\Documents and Se... wantlist.ppt [Compati... Inbox - Microsoft Out... 8:13 AM



# Activating a Want List - Option

2

New and Active Want Lists - Microsoft Internet Explorer provided by Proxy Consolidation USE6

https://www.dispositionservices.dla.mil/wantlist/wantview/PasswordAdmin

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DRMS Home » Want View

Password has been changed. [Change Email Address](#) | [Change Password](#)

New Want Lists

Actions: <a href="#">Options</a>	<a href="#">Activate Want List</a>	Number: 353152	Type: <a href="#">Leso</a>
Submitted: 14-JUL-2011	<a href="#">Delete Want List</a>	Expires: 21-JUL-2011	Duration: Daily for 1 Week
FSC:		Name: TRAILER	Output: Excel
Uploaded: 0 NIINS			

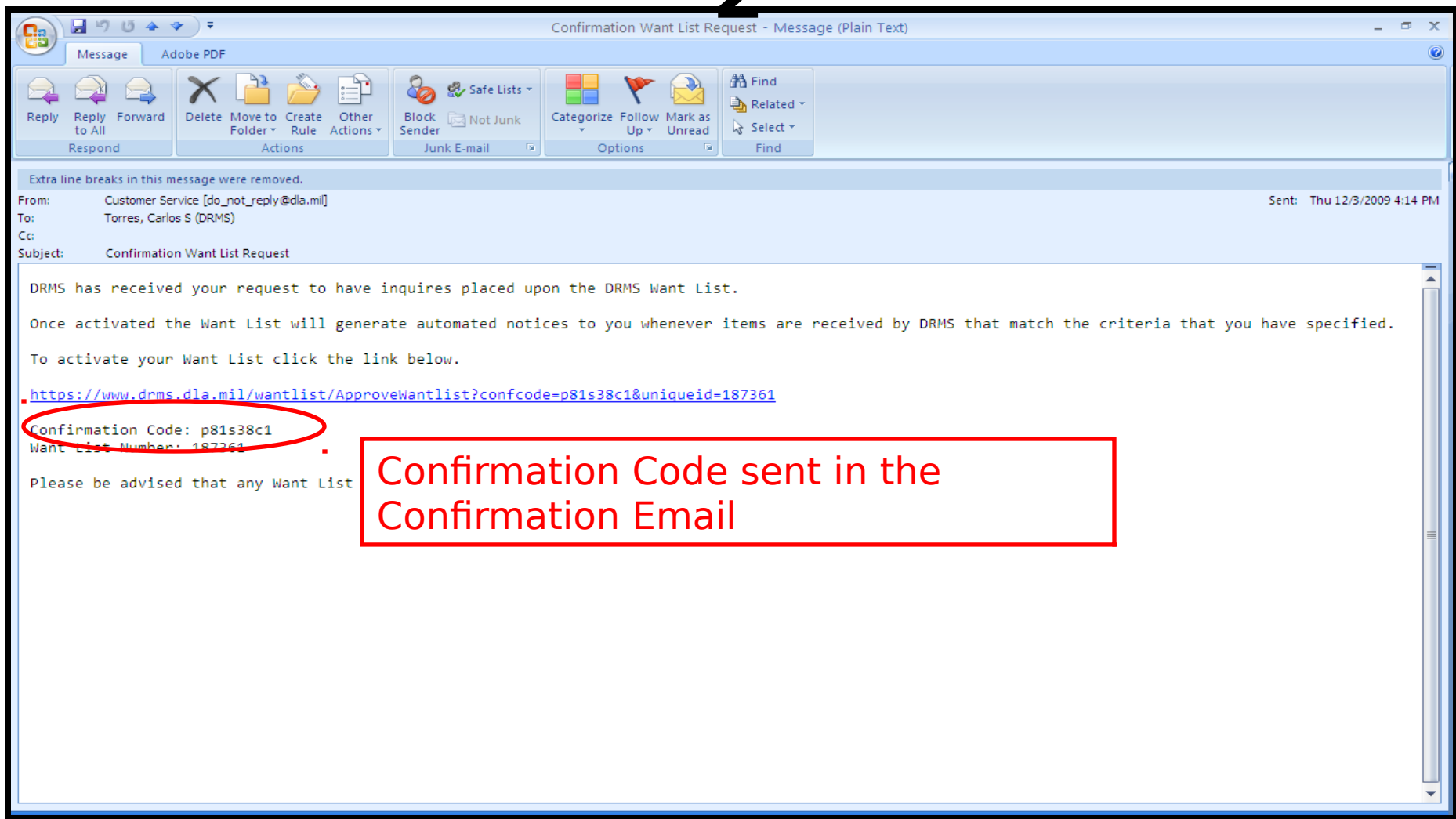
[Logoff](#)

Scroll Over Options and Click Activate Want List.



# Activating a Want List - Option

## 2





# Activating a Want List - Option 2

Activate Want List Number 353152 - Microsoft Internet Explorer provided by Proxy Consolidation


https://www.dispositionservices.dla.mil/wantlist/wantview/ActivateWantList?submit=new&UNIQUEID=353152&TYPE=LESO

File Edit View Favorites Tools Help

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DRMS Activate Want List Numb... LESO - Training/Assistance

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**Activate Want List Number 353152**

Please note that your Want List will be sent depending on whether you chose to receive your Want List either Daily or Weekly. Daily Want Lists are emailed Monday through Saturday before 9:00 A.M. EST and Weekly Want Lists are emailed every Monday before 9:00 A.M. EST.

Newly created Want Lists that aren't activated five days after they were created will be deleted along with all the NIINs uploaded that are associated with the Want List.

Confirmation Code (Case Sensitive):

Enter the Confirmation Code and click "Activate Want List"



# Activating a Want List - Option

2

New and Active Want Lists - Microsoft Internet Explorer provided by Proxy Consolidation USE6

https://www.dispositionservices.dla.mil/wantlist/wantview/ActivateWantList?UNIQUEID=353152&FTYPE=LESO&CONFIDENCE=O42jYdfy8submit=Activate

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Want List is now active. [Change Email Address](#) | [Change Password](#)

**Active Want Lists**

Actions: <a href="#">Options</a>	Number: 353152	Type: <a href="#">Leso</a>
Submitted: 14-JUL-2011	Expires: 21-JUL-2011	Duration: Daily for 1 Week
FSC:	Item Name: TRAILER	Output: Excel
Uploaded: 0 NIINS		

[Logoff](#)





# Want List Options

New and Active Want Lists - Microsoft Internet Explorer provided by Proxy Consolidation USE6

https://www.dispositionservices.dla.mil/wantlist/wantview/ActivateWantList?UNIQUEID=353152&FTYPE=LESO&CONFCODE=O42jYdfy&submit=Activate

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Want List is now active. [Change Email Address](#) | [Change Password](#)

**Active Want Lists**

Actions: <a href="#">Options</a>	<a href="#">Perform Search</a>	Number: 353152	Type: <a href="#">LESO</a>
Submitted: 14-JUL-	<a href="#">Edit Want List</a>	Expires: 21-JUL-2011	Duration: Daily for 1 Week
FSC:	<a href="#">Edit Locations</a>	Name: TRAILER	Output: Excel
Uploaded: 0 NIINs	<a href="#">Copy Want List</a>		
	<a href="#">Delete Want List</a>		
	<a href="#">Extend Expiration Date</a>		
	<a href="#">Upload NIINs</a>		

[Logoff](#)

**Perform Search**



# Benefits to You

- It's Easy
- It Saves Time
- THE SYSTEM WORKS FOR YOU!